

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

***This meeting is being recorded and livestreamed through YouTube.  
Anyone not wishing to appear on camera during the meeting may be excused.***

**I. Call Meeting to Order**

I, Brian Davis, President, call this meeting to order under the Open Public Meetings Act at 7:00pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 8, 2026, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on December 7, 2025 a meeting notice setting forth the time, date and location of this meeting.

**II. Pledge of Allegiance**

**III. Roll Call**

**Yr Began/Current Term Expires**

Mr. Brian Davis, President	<u>Present</u>	<i>2012 / 2027</i>
Mrs. Lisa Hill-Muff, Vice President	<u>Present</u>	<i>2018 / 2027</i>
Ms. Rebecca Allen	<u>Present</u>	<i>2021 / 2026</i>
Mr. Matt Phillips	<u>Present</u>	<i>2025 / 2026</i>
Mr. Scott Golden	<u>Present</u>	<i>2021 / 2028</i>
Mrs. Stacey Juliano	<u>Present</u>	<i>2020 / 2026</i>
Mrs. Sarah Rowe	<u>Present</u>	<i>2025 / 2028</i>
Mrs. Michele Williams-Oriente	<u>Present</u>	<i>2023 / 2028</i>
Vacancy	_____	
Mr. Adam Lee, Superintendent	<u>Present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>Present</u>	

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

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April 23, 2026

Action Meeting Minutes

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**IV. Approval of Minutes**

Motion by Scott Golden, seconded by Brian Davis

RECOMMEND that the Board of Education approve the action meeting minutes from the following meetings as presented in duplicated form and dispense with the reading of the same:

- March 19, 2026  
Motion carried, voice vote, all present voting “yes”, Lisa Hill-Muff, Michele Williams-Oriente & Rebecca Allen voting “abstain”.

**V. Presentations – unless otherwise stated, all presentations will be held during the Action Meeting**

**Mr. Adam Lee, Superintendent** – *Recognizing the Teachers of the Year and Educational Support Persons of the Year*

DDE:

Teacher of the Year – Mary Jo Kolaski

Educational Support Person of the Year – Renae Borgstrom

JFK:

Teacher of the Year – Lindsay Wanko

Educational Support Person of the Year – Erica Rosa

*Presenting Berlin Twp. School District SSDS Results Fall 2025.*

**VI. Review District Mission Statement**

**DISTRICT MISSION STATEMENT**

The Berlin Township School District enriches student learning by creating a personalized and supportive educational environment that meets the unique needs of every learner. We are committed to employing highly effective, knowledgeable, and caring staff who support the academic, social, and emotional growth of all students. We foster a school culture where students demonstrate respect, take responsibility, and lead with purpose in their lives and communities. Through open communication and strong partnerships with families and the community, we strengthen student success and engagement.

**VII. Review District and Board of Education Goals**

**2025-2026 District Goals**

**DISTRICT GOAL #1:** During the 2024–2025 school year, chronic absenteeism rates in our schools were unacceptably high, with JFK Elementary at 26.44% and DDE Middle at 20.97%. Chronic absenteeism—defined as a student missing more than 10% of the school year—is one of the strongest indicators of academic risk and long-term underachievement. To improve student outcomes and ensure equitable access to learning, the district will implement a comprehensive corrective action plan aimed at improving attendance.

**Goal:** Reduce the chronic absenteeism rate by at least 4 percentage points at both JFK Elementary and DDE Middle during the 2025–2026 school year.

# BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

To achieve this goal, the administrative team will partner closely with families, faculty, and community agencies to identify root causes, intervene early, and promote the importance of regular school attendance. Strategies may include data monitoring, targeted outreach, student mentoring, and enhanced school engagement initiatives.

**DISTRICT GOAL #2:** We will monitor and review our district curriculum and instruction to ensure that we are using the current best practices for teaching and learning. The district will place a high priority on making sure that our newly revamped MTSS (Multi-Tiered Symptoms of Support) and systems (RTI/IR&S) are used effectively throughout both school buildings. We will train the teaching staff and continue to monitor student performance throughout the 2025/2026 school year.

## 2024-2025 Board Goals

**Board Goal #1:** Complete all phases of the CSA evaluation process and the Board Self-Evaluation for the 2024-2025 school year by the June 30, 2025 deadline as described in NJ Administrative Code and Statute.

**Board Goal #2:** Develop and implement practices that will promote inter-district participation with the Pine Hill and Clementon School districts at the Board level.

**Board Goal #3:** Continue to work as a Board of Education to investigate ways to continue to improve communication and interaction with district parents and the community.

## VIII. Public Comments – Open

Motion by Brian Davis, seconded by Stacy Juliano to open the meeting to the public for the discussion of agenda items only. Voice Vote. Time in: 7:20pm

Motion carried, voice vote, all present voting “yes”.

Recognition of Citizens – for subjects appearing on the agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- Each statement made by a participant shall be limited to five minutes’ duration;
- No participant may speak more than once on the same topic;
- All statements shall be directed to the presiding officer; no participant may address or question board members individually;

The presiding officer may:

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, abusive, obscene, or not an agenda item;
- Request any individual to leave the meeting when that person does not observe reasonable decorum;
- Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
- Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

**IX. Public Comments – Closed**

Motion by Scott Golden, seconded by Stacey Juliano to close the public portion of the meeting. Voice Vote. Time closed: 7:20pm.

Motion carried, voice vote, all present voting “yes”.

**X. Superintendent’s Report**

Motion by Scott Golden, seconded by Michele Williams-Oriente to approve Superintendent’s Items XA. – XH. Roll Call Vote.

Mr. Golden	Yes	Mrs. Rowe	Yes
Mr. Davis	Yes	Mrs. Hill-Muff	Yes
Ms. Allen	Yes	Mrs. Juliano	Yes
Mr. Phillips	Yes	Mrs. Williams-Oriente	Yes

**A. Safety and Security – JFK**

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	3/25/26 @ 9:53am
Safety (Shelter in place)	3/11/26 @ 12:20pm
Bus Evacuation	N/A

**B. Safety and Security – DDE**

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	3/9/26 @ 9:42am
Safety (Bomb Threat)	3/20/26 @ 1:20pm
Bus Evacuation	N/A

**C. Monthly Reports Uploaded to Portal for Review**

- Coordinator of Special Services
- Supervisor of Buildings and Grounds
- Technology Coordinator
- Supervisor of Curriculum and Instruction

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

JFK Principal  
DDE Principal

**D. Harassment, Intimidation and Bullying (HIB) Incident Report**

School	Reports	Confirmed HIB	Not HIB
JFK	1	0	1
DDE	0	0	0

**E. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions**

- RECOMMEND that the Board of Education, on the recommendation of the Superintendent and having no appeals to date, affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) from last month:

Reported to the Superintendent	School	Case Number	Result
2/24/16	DDE	304768_DDE_02242026	Not HIB
3/15/26	DDE	305978_DDE_03152026	Not HIB

**F. Discussion**

- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Bylaws/Policy first reading. *This document was uploaded to the board portal for board review.*

Policy Code	Policy
5142.3	Restraint and Seclusion
61457 R Update	School Events and Class Trips

- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Bylaws/Policy second reading. *This document was uploaded to the board portal for board review.*

Policy Code	Policy
3220/3230	State Funds: Federal Funds
9250	Expenses and Reimbursements

- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following guest speakers:

- Mrs. Sommers – Stockton University on 5/21/26 at DDE for The Maple Syrup Project.
- Renee Siegel – Esther Raab Holocaust Museum on 6/3/26 at DDE to speak with 6<sup>th</sup> graders.

- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the revised 2026-2027 District School Calendar. *This document was uploaded to the board portal for board review.*

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- 5. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Advanced Approved volunteers: Joseph Colaneri, Joan Curcio, Kathleen Breheny, Anna DiFlorio, Douglas Hillebrecht, Cody Burns, Nancy Markowitz, Denise Haines, George Veith, Brandon Volpe, Deborah Warrington, Yliana Castillo, Sheryl Tretina, Gary Worthington, Kathie Foxwell, Wendy Valencia, Isabel Nolan, Barbara Garris, Alfonso Gastelum, Yolanda Ceja, Richard Erb, Roseanne Erb, Nina McGuckin, Michael McGuckin, John Francks, Tammy Ritchie, Donald Kirschner, Agnes Kirschner, Harry Jamar, Elizabeth Meyer, Abigail Santiago, Lisa Kayser, Ann Mcilhenny, Karen Kelly-Mandl, John Sims, Donovan Mihalick, Margarita Garcia, Janine Vargas
- 6. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the submitted list of JFK library weeded books. *This document was uploaded to the board portal for board review.*
- 7. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the Submission of the Focus Grant Continuation - Year 2. *This document was uploaded to the board portal for board review.*
- 8. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the Submission of the BRIDGE Grant. *This document was uploaded to the board portal for board review.*

**G. Field Trips**

- 1. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following field trip:

<b>Grade</b>	<b>Teacher</b>	<b>Place</b>	<b>Date</b>	<b>Student Cost</b>
6-8 (SGA)	Dimitri	YMCA of the Pines	5/11/26	\$55.00

**H. Personnel**

- 1. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the hiring of staff in accordance pending receipt of sexual misconduct disclosure forms and criminal history background requirements as noted below:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Date</b>
Jo Ann Simone	Substitute School Nurse	\$175/day	4/24/26
James Connelly	Homebound Instructor	\$41.87/hr	4/20/26
Angelina Virelli	Part Time Instructional Aide	\$17,557.00, Step 1	on or before 5/11/26

- 2. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the resignation, with regret, the staff members listed below:
  - Olivia Cipoletti, Part time Instructional Aide, effective 5/13/26
  - Lois Lang, Special Education Teacher, retiring after 25 years, effective 7/1/26
- 3. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to approve the following mentor:

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

<b>Mentor</b>	<b>Teacher</b>
Danielle Alessandrine	Heather Dahdal

4. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to approve the following leave of absence:

- Employee #1336 unpaid leave from April 8-9, 2027

5. RECOMMEND that the Board of Education, on the recommendation of the Superintendent to approve the following stipend positions for the 2025-2026 school year:

STIPEND POSITIONS: 2025-2026 SCHOOL YEAR		
EMPLOYEE NAME	POSITION	STIPEND
DIMITRI, NICOLE	VOLLEYBALL CLUB ADVISOR	\$63.39/hour with a maximum of 28 hours

6. RECOMMEND that the Board of Education, on the recommendation of the Superintendent to approve the Submission of the 2026-2027 contract of Megan Stoddart, School Business Administrator, to the County Office of Education for approval. *The contract was uploaded for Board review on the shared drive.*

7. RECOMMEND that the Board of Education, on the recommendation of the Superintendent and the Business Administrator, to approve the staff renewals as listed below for the 2026-2027 school year:

EMPLOYEE NAME	25/26 DEGREE/STEP*	25/26 SALARY*	
ALESSANDRINE, DANIELLE	BA, 16	\$93,390.00	*
ASHLEY, WANDA	2, P/T	\$17,655.00	*
BARBERA, AUDREY	BA, 2	\$62,241.00	*
BARRIOS, DIANA	1, P/T	\$17,557.00	*
BLOOD, SUSAN	MA15, 12	\$81,541.00	*
BONANNI, MARENNA	15, P/T	\$22,547.00	*
BORGSTROM, RENAE	MA30, 16	\$98,190.00	*
CHOPEL, AMANDA	5, P/T	\$17,948.00	*
CIESLIK, MORGAN	BA, 4	\$62,641.00	*
CONNELLY, JAMES	MA15, 16	\$97,390.00	*
CORBETT, TARA	MA15, 16	\$97,390.00	*
CORMA, NICOLETTE	BA, 3	\$62,441.00	*
CORRIELUS, JULNA	MA30, 9	\$72,791.00	*
CUEVAS, MICHELLE	6	\$45,299.00	*
DALY, ELIZABETH	MA, 7	\$67,191.00	*
DALY, SAMANTHA	4, P/T	\$17,851.00	*
DASHER, BONNIE	MA15, 16	\$97,390.00	*

**BERLIN TOWNSHIP PUBLIC SCHOOLS***West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

DEANGELIS, MICHELLE	BA15, 12	\$78,341.00	*
DELGADO, DIANETTE	7	\$46,941.00	*
DEVLIN, ALYSSA	BA, 4	\$62,641.00	*
DI MARIA, RAMONA	MA, 13	\$84,441.00	*
DIMITRI, NICHOLE	BA, 16	\$93,390.00	*
ESPENSCHIED, ASHLEY	4, F/T	\$22,101.00	*
FARLEY, SHANNON	BA, 14	\$85,141.00	*
FARLOW, HEIDI	14, F/T	\$25,668.00	*
FRIEDMAN, JAIME	BA, 16	\$96,590.00	*
GADZINSKI, KIMBERLY	MA, 16	\$96,590.00	*
GARDNER, MAUREEN	BA30, 4	\$64,291.00	*
GARTON, CHERI	MA15, 16	\$97,390.00	*
GAUNTT, DANIELLE	BA, 13	\$81,241.00	*
GREENE, COURTNEY	10, F/T	\$23,627.00	*
HAMMETT, CHRISTINE	BA, 10	\$70,941.00	*
HOFF, EILEEN	BA, 16	\$93,390.00	*
IACOVELLI, DANIELLE	MA, 16	\$96,590.00	*
IANNUZZI, ROSEMARY	BA15, 16	\$94,190.00	*
INMAN, DANIELLE	BA, 16	\$93,390.00	*
JESSEN, LAUREN	MA, 6	\$66,491.00	*
JOHNSON, CHERYL	15, F/T	\$26,528.00	*
JONES, CIERA	7	\$46,941.00	*
JOSHI, MEENU	MA30, 11	\$78,991.00	*
JOY, MARGARET	2, P/T	\$17,655.00	*
KEHOE, CHRISTINA	2, P/T	\$17,655.00	*
KEITH, DAWN	5, F/T	\$22,222.00	*
KELLY, JOHN	BA, 16	\$93,390.00	*
KLINKE, ANA	MA, 11	\$77,391.00	*
KOLASKI, MARY JO	BA15, 16	\$94,190.00	*
KWELTY, MOLLY	MA, 16	\$96,590.00	*
LANG, LOIS	MA, 16	\$96,590.00	*
LAWLOR, JACKLYN	MA15, 15	\$93,141.00	*
LAYTON, RACHEL	BA, 7	\$63,941.00	*
LINDNER, EVAN	MA, 16	\$96,590.00	*
MAJURI, ELAINE	6, P/T	\$18,046.00	*
MANOU, ALLISYN	BA, 2	\$62,241.00	*
MARTINO, BRIAN	BA, 12	\$77,541.00	*
MATURE, THOMAS	BA, 3	\$62,441.00	*

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

MCCOACH, ERIC	MA, 12	\$80,741.00	*
MCNAMEE, RICHARD	1, P/T (75%)	\$13,167.75	*
MELLENDEZ, EGIPT	BA, 2	\$62,241.00	*
MITCHELL, KELLY	BA, 16	\$93,390.00	*
MOULTRIE, CYNTHIA	MA, 11	\$77,391.00	*
OLTETEANU, EMILIA	4, P/T	\$17,851.00	*
PALMER, HOLLY	8, F/T	\$22,682.00	*
PEARSON, SERENA	MA, 6	\$66,491.00	*
PERITO, JENNIFER	MA, 11	\$77,391.00	*
QUATTRONE, MELISSA	MA30, 16	\$98,190.00	*
RANDOLPH, ANDREW	BA, 2	\$62,241.00	*
RESCINITO, CHRISTINA	BA, 4	\$62,641.00	*
RIEDEL, ALEXANDRA	4, F/T	\$22,101.00	*
RIDLEY, JENNIFER	MA, 16	\$96,590.00	*
RIGGIO, MELISSA	BA, 15	\$89,141.00	*
ROBINSON, SELENA	4, F/T	\$22,101.00	*
ROCKELMANN, VIKTORIA	BA, 3	\$62,441.00	*
ROLLINS, AVA	4, F/T	\$22,101.00	*
ROLLINS, RYAN	MA30, 11	\$78,991.00	*
ROLLINS, SOPHIE	5, P/T (82%)	\$14,717.00	*
ROSA, ERICA	5, F/T	\$22,222.00	*
SANDERS, JEFFREY	MA, 8	\$68,191.00	*
SCOTT, NANCY	BA, 8	\$64,941.00	*
SEBASTIANO, PATRICIA	MA, 16	\$96,590.00	*
SESSIONS, CHRISTINE	MA, 14	\$88,341.00	*
SHOBER, ERIN	MA, 2	\$65,491.00	*
SILVERMAN, JESSICA	MA, 11	\$77,391.00	*
SIMS, NANCY	MA, 16	\$96,590.00	*
SMITH-BISSIC, CARLA	BA, 16	\$93,390.00	*
SMITH, KELLY	BA, 1	\$62,041.00	*
SMITHEN, DENISE	BA30, 16	\$94,990.00	*
SWAN, COREY	BA, 6	\$63,241.00	*
TAYLOR-HEARN, POLLY	MA, 16	\$96,590.00	*
THIBODEAU, VICTORIA	MA15, 8	\$68,991.00	*
TROST, MATTHEW	MA, 5	\$66,091.00	*
UHNIAT, JENNIFER	BA, 16	\$93,390.00	*
VALTOS, JENNIFER	MA30, 8	\$69,791.00	*
WAY, JENNIFER	MA30, 16	\$98,190.00	*

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

VITRANO, MOLLY	BA, 10	\$70,941.00	*
WANKO, LINDSAY	MA15, 16	\$97,390.00	*
WILSON, ROBERT	BA, 16	\$93,390.00	*
WINTERS, LISA	10, P/T	\$19,344.00	*
WRIGHT, JESSICA	MA15, 16	\$97,390.00	*
<p align="center"><b>*Staff with an "*" are part of the collective bargaining unit and do not have a ratified contract for 26/27 yet. Salaries still reflect the 25/26 salary guide and updated salaries will be board approved upon settlement.</b></p>			

EMPLOYEE NAME	26/27 SALARY	
AMANTO, KELLY	\$34,025.00	
ASPINALL, JODI	\$56,226.00	
BONANNI, MARENA (CARE)	\$17.00/hour	
BOTTLEY, DINA	\$100,807.00	
BRADY, TAMMY	\$37,389.00	\$31.16/hour
BRAIDWOOD, KRISTIN	\$112,393.00	
BRIGHT, MARILYN	\$154,979.00	
BROWN, MICHAEL	\$40,785.00	
CAREY, MELISSA	\$109,233.00	
CUNNINGHAM, THOMAS	\$100,857.00	
DALY, SAMANTHA (CARE)	\$17.55/hour	
DAVENPORT, LIAM	\$16.40/hour	
DAVENPORT, STEPHANIE	\$30,140.00	
DAWSON, MICHAEL	\$36,058.00	
DUTTON, BONNIE	\$36,828.00	\$30.69/hour
EDWARDS, CYNTHIA	\$18.00/hour	
FARLOW, HEIDI	\$18.30/hour	
FIELDS, BETHANNE	\$16.40/hour	
FIELDS, TARA	\$43,473.00	
FIORDALISO, MICHELLE	\$9,270.00	
FOGEL, SHEBA	\$101,592.00	
FOLCHER, JOSEPH	\$38,846.00	
FORSYTHE, KATHLEEN	\$4,907.00	
GARRITY, CATHERINE	\$8,240.00	
HUGHES, MICHAEL	\$36,771.00	\$30.64/hour
KEHOE, CHRISTINA (P/T Custodian)	\$18.00/hour	
LEE, ADAM	\$163,909.00	

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

MANERING, CARA	\$26,142.00	
MARSHALL, LORETTA	\$16.68/hour	
MCNAMEE, RICHARD	\$36,462.00	\$30.39/hour
NICOLETTO, REGINA	\$36,828.00	\$30.69/hour
PEARSON, ANTONETTE	\$36,828.00	\$30.69/hour
PEIDL, DENISE	\$38,983.00	\$32.49/hour
PFLUGER, CHARLES	\$118,292.00	
RACKISON, SALVATORE	\$35,975.00	
SANDS, LOUISE	\$20,600.00	
SAVIDGE, PATRICIA	\$41,109.00	\$34.26/hour
SMITH, ROCHELLE	\$62,283.00	
STEFANOWSKI, KRAIG	\$36,868.00	
STODDART, MEGAN	\$110,868.00	
VANDEGRIFT, THERESA	\$41,109.00	\$34.26/hour
VITTORELLI, DEBORAH	\$155/day	
WEATHERHEAD, LYNN	\$17.25/hour	
WHITE, JAMES	\$42,666.00	

**XI. Business and Finance**

On a Motion by Stacey Juliano, and seconded by Scott Golden to approve **Business and Finance** Items XIA. to XII. Roll Call Vote.

Mr. Golden	Yes	Mrs. Rowe	Yes
Mr. Davis	Yes	Mrs. Hill-Muff	Yes
Ms. Allen	Yes	Mrs. Juliano	Yes
Mr. Phillips	Yes	Mrs. Williams-Oriente	Yes

**Financial Report – Period Ending March, 2026 (to be approved in May)**

- A. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the following budget transfers:

FROM: 11-000-217-106-D Salaries, 1:1 Aide \$30,000.00  
 TO: 11-190-100-320-D Purch Serv, S4T \$30,000.00

REASON: Due to inability to hire in house staff for specific support positions, the district is contracting out for those positions. These funds needed to be re-appropriated to cover the staffing.

FROM: 11-120-100-101-D Salaries, Gr 1-5 \$23,000.00  
 TO: 11-000-100-561-D Tuition, Regular \$23,000.00

REASON: Transfer of funds to cover costs associated with unbudgeted McKinney Vento eligible tuitions.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- B. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

**Batch number 59 Amount \$1,342,421.34**

- C. RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the **March, 2026** listing of substitutes from Source 4 Teachers as follows:

	Pay Rate	Bill Rate
Full Day Substitute Paraprofessional	\$109.00	\$144.97
Half Day Substitute Paraprofessional	\$54.50	\$72.49
Full Day Substitute Nurse	\$275.00	\$365.75
Half Day Substitute Nurse	\$137.50	\$182.87
Full Day Substitute Teacher Placement	\$115.00	\$152.95
Half Day Substitute Teacher Placement	\$57.50	\$76.48
Full Day Building Based Substitute Teacher	\$120.00	\$159.60
Half Day Building Based Substitute Teacher	\$60.00	\$79.80

*This list was uploaded for the board review.*

- D. RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2025-2026 Cafeteria disbursements for the month of March, 2026 in the amount of \$ 22,525.83. *This list was uploaded for the board review.*
- E. RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2025-2026 CARE disbursements for the month of March, 2026 in the amount of \$ 12,571.24. *This list was uploaded for the board review.*
- F. RECOMMEND, that the Board of Education on the recommendation of the Superintendent and the School Business Administrator, approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>
Lauren Jessen	\$217.00	School Based Skills for BCBA’s: virtual
Elizabeth Daly	\$119.00	NJSCA Spring Professional Development Day: 4/17/26

- G. RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the submission of the Preschool Expansion Aid Budget Workbook for the 2026-2027 school year.
- H. RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the tuition contract between the Berlin Township School District and the Pine Hill School District for the 2026-2027 school year:

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

179 students @ \$18,521.00 (regular education)

P/Y tuition adjustment (-155,181.00)

TOTAL for 26/27: \$3,160,078.00

Resource Room (special education) \$100,000.00

7 students @ \$38,196.00 (special education - MD)

5 students @ \$20,119.00 (special education – LLD)

TOTAL for 26/27: \$467,967.00

- I. RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the following resolution:

WHEREAS, it is necessary to designate the locations in which publication of public notices, legal advertisements, notices of hearings, and such other official communications and/or information from, about or pertaining to the Berlin Township Board of Education (“Board of Education”), may be forthcoming, or as required to be published in accordance with law; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-8(d), requires that certain notice of meetings be submitted to two newspapers, one of which shall be an official newspaper; and

WHEREAS, the newspapers designated by this body must be those which have the greatest likelihood of informing the public within the jurisdiction boundaries of the Board of Education of such meeting; and

WHEREAS, on June 30, 2025, P.L. 2025, c. 72 was signed into law, requiring that after March 1, 2026, all public entities must publish all required legal notices on its official website; and

WHEREAS, public entities’ websites must be accessible and available to the public free of charge, and have a direct hyperlink to the webpage with the legal notices, located conspicuously on the homepage; and

WHEREAS, to comply with P.L. 2025, c. 72, the Board of Education will continue to publish all required legal notices in the Courier Post and the Record Breeze until May 1, 2026; and

WHEREAS, after May 1, 2026, the Board of Education will publish all required legal notices on its official website using a direct hyperlink, located conspicuously on the homepage, to the webpage with legal notices pursuant to P.L. 2025, c. 72.

NOW, THEREFORE, BE IT RESOLVED BY THE BERLIN TOWNSHIP BOARD OF EDUCATION, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

1. That the Courier Post be and the same is hereby designated as the official newspaper of the Board of Education until May 1, 2026.
2. That the Record Breeze is, and the same is hereby designated as, the second official newspaper of the Board of Education until May 1, 2026, and that said newspaper is to receive notices of meetings

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

and such other matters as are required to be sent to a second newspaper under the Open Public Meetings Act and other items which cannot reasonably be published the Courier Post.

- 3. After May 1, 2026, the Board of Education will publish all public notices, legal advertisements, notices of hearings, and such other official communications and/or information from, about, or pertaining to the Board, as required to be published in accordance with law, on the Board of Education’s official website using a direct hyperlink, located conspicuously on the homepage, to the webpage with legal notices.
  
- J. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, ratify and affirm the renewal of the Nutri Serve Food Management food service for the 26/27 school year (4<sup>th</sup> year of a 5-year agreement) with a management fee of \$21,400 with a projected annual gain of \$18,458.77 and no guarantee. The cost of the agreement is \$282,629.45 for the fiscal year.

**XII. Old Business**

**XIII. New Business**

Committee Updates

Negotiations

BTEA

BTPSA

Finance

NJSBA

CCESC

Pine Hill Bd of Ed – Winter sports updates; budget submitted; superintendent evaluation

CCSBA – May 7, 2026 Spring Meeting

**XIV. Public Comments – Open**

Motion by Scott Golden, seconded by Stacey Juliano to open the meeting to the public for the discussion of non-agenda items only. Voice Vote. Time in: 7:37pm

Motion carried, voice vote, all present voting “yes”.

Recognition of Citizens – for subjects not appearing on the agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;

# BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- Each statement made by a participant shall be limited to five minutes’ duration;
- No participant may speak more than once on the same topic;
- All statements shall be directed to the presiding officer; no participant may address or question board members individually;

The presiding officer may:

- Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, abusive, obscene, or not an agenda item;
- Request any individual to leave the meeting when that person does not observe reasonable decorum;
- Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
- Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

## XV. Public Comments – Closed

Motion by Rebecca Allen, seconded by Stacey Juliano to close the public portion of the meeting. Voice Vote. Time closed: 7:56pm.

Motion carried, voice vote, all present voting “yes”.

## XVI. Executive Session – In

Motion by Lisa Hill-Muff, seconded by Scott Golden to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Voice Vote. Time in: 7:57pm.

Motion carried, voice vote, all present voting “yes”.

## Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 23, 2026

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
- d. Matters dealing with collective bargaining.
- e. Matters dealing with the sale or purchase of public land.
- f. Discussion of any pending or anticipated litigation or contract negotiation.

**XVII. Executive Session – Close**

Motion by Scott Golden, seconded by Michele Williams-Oriente to come out of Executive Session. Voice Vote. Time out: 8:07pm.

Motion carried, voice vote, all present voting “yes”.

**XVIII. Adjournment**

Motion by Brian Davis, seconded by Lisa Hill-Muff to adjourn the meeting. Voice Vote. Meeting adjourned: 8:09pm.

Motion carried, voice vote, all present voting “yes”.

\_\_\_\_\_  
Megan Stoddart, Business Administrator

\_\_\_\_\_  
Date