

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

January 8, 2026

Reorganization Meeting Minutes

“Educating Today for Tomorrow’s Success”

I. Call Meeting to Order

I, Brian Davis, President, call this meeting to order under the Open Public Meetings Act at 7:01pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 8, 2026, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on December 7, 2025 a meeting notice setting forth the time, date and location of this meeting.

The oath of office will be given by the board solicitor or the school business administrator, to the following elected/appointed Board of Education members:

Scott Golden, Sarah Rowe, Michelle Williams-Oriente

II. Pledge of Allegiance

III. Roll Call

Yr Began/Current Term Expires

Mr. Brian Davis, President	<u>Present</u>	2012 / 2027
Vacancy	_____	
Mrs. Lisa Hill-Muff	<u>Present</u>	2018 / 2027
Ms. Rebecca Allen	<u>Present</u>	2021 / 2026
Mr. Matt Phillips	<u>Present</u>	2025 / 2026
Mr. Scott Golden	<u>Present</u>	2021 / 2028
Mrs. Stacey Juliano	<u>Absent</u>	2020 / 2026
Mrs. Sarah Rowe	<u>Present</u>	2025 / 2028
Mrs. Michele Williams-Oriente	<u>Present</u>	2023 / 2028
Mr. Adam Lee, Superintendent	<u>Present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>Present</u>	
Jodi Howlett, Board Solicitor	_____	

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IV. OFFICER AND DELEGATE NOMINATIONS

- a. Motion by Lisa Hill-Muff, second by Sarah Rowe to nominate Brian Davis for school board president.
Motion carried, voice vote, all present voting “yes”.
- b. Motion by Scott Golden, second by Rebecca Allen to appoint Brian Davis for school board president.
Motion carried, roll call vote, all present voting “yes”.
- c. Motion by Brian Davis, second by Scott Golden to nominate Lisa Hill-Muff for school board vice president.
Motion carried, voice vote, all present voting “yes”.
- d. Motion by Sarah Rowe, second by Michele Williams-Oriente to appoint Lisa Hill-Muff for school board vice president.
Motion carried, roll call vote, all present voting “yes”.
- e. Motion by Scott Golden, second by Michele Williams-Oriente to appoint Matt Phillips as the delegate to the New Jersey Schools Boards Association.
Motion carried, roll call vote, all present voting “yes”.
- f. Motion by Sarah Rowe, second by Michele Williams-Oriente to appoint Scott Golden as the alternate delegate to the New Jersey Schools Boards Association.
Motion carried, roll call vote, all present voting “yes”.
- g. Motion by Scott Golden, second by Lisa Hill-Muff to appoint Brian Davis as the delegate to the Camden County Schools Boards Association.
Motion carried, roll call vote, all present voting “yes”.
- h. Motion by Scott Golden, second by Brian Davis to appoint Stacey Juliano as the alternate delegate to the Camden County Schools Boards Association.
Motion carried, roll call vote, all present voting “yes”.
- i. Motion by Scott Golden, second by Michele Williams-Oriente to appoint Sarah Rowe as the representative to the Camden County Educational Services Commission.
Motion carried, roll call vote, all present voting “yes”.

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- j. Motion by Lisa Hill-Muff, second by Michele Williams-Oriente to appoint Stacey Juliano as the representative to the Pine Hill Board of Education from this date to the date of the next reorganization meeting in 2026.

Motion carried, roll call vote, all present voting “yes”.

- k. Motion by Scott Golden, second by Michele Williams-Oriente to appoint the following members to, or advisors of the Board’s negotiations committee for BTEA:

Brian Davis (chairperson)

Scott Golden (member)

Lisa Hill-Muff (member)

Motion carried, roll call vote, all present voting “yes”.

- l. Motion by Scott Golden, second by Michele Williams-Oriente to appoint the following members to, or advisors of the Board’s negotiations committee for BTPSA:

Lisa Hill-Muff (chairperson)

Rebecca Allen (member)

Michele Williams-Oriente (member)

Motion carried, roll call vote, all present voting “yes”.

- m. Motion by Brian Davis, second by Michele Williams-Oriente to appoint the following members to, or advisors of the Board’s Finance Committee:

Scott Golden (chairperson)

Matt Phillips (member)

Michele Williams-Oriente (member)

Rebecca Allen (member)

Motion carried, roll call vote, all present voting “yes”.

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V. Superintendent’s Report

Motion by Scott Golden, seconded by Michele Williams-Oriente to approve Superintendent’s Item VA. Roll Call Vote.

Mr. Golden	Present	Mrs. Hill-Muff	Present
Mr. Davis	Present	Mrs. Juliano	Absent
Ms. Allen	Present	Mrs. Williams-Oriente	Present
Mr. Phillips	Present	Mrs. Rowe	Present

A. Personnel

- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the hiring of staff in accordance pending receipt of sexual misconduct disclosure forms and criminal history background requirements as noted below:

Name	Position	Salary	Date
Heather Dahdal	Long Term Substitute	\$62,041.00/Step 1	on or before 1/9/26

VI. ESTABLISHMENT OF BOARD PROCEDURES AND POLICIES

Motion by Scott Golden, second by Rebecca Allen to resolve that the Berlin Township Board of Education establish the time and date of their regularly scheduled meetings as the 4th Thursday of each month as listed below:

**BERLIN TOWNSHIP BOARD OF EDUCATION
MEETING CALENDAR
2026**

- | | |
|---------------------------------------------------------------|-----------------------------------|
| January 8, 2026/Re-Organization Meeting | June 25, 2026/Action Meeting |
| January 22, 2026/Action Meeting | July 23, 2026/Action Meeting |
| February 26, 2026/Action Meeting | August 20, 2026/Action Meeting |
| March 16, 2026*/Action Meeting/Budget
Submission (MONDAY*) | September 24, 2026/Action Meeting |
| April 23, 2026 /Action Meeting | October 22, 2026/Action Meeting |
| May 7, 2026/Public Hearing on Budget | November 19, 2026/Action Meeting |
| May 21, 2026/Action Meeting | December 17, 2026/Action Meeting |

Motion carried, roll call vote, all present voting “yes”.

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VII. Public Comments – Open

Motion by Brian Davis, seconded by Scott Golden to open the meeting to the public for the discussion of agenda items only. Voice Vote. Time in: 7:17pm

Motion carried, voice vote, all present voting “yes”.

Recognition of Citizens – for subjects appearing on the agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- Each statement made by a participant shall be limited to five minutes’ duration;
- No participant may speak more than once on the same topic;
- All statements shall be directed to the presiding officer; no participant may address or question board members individually;

The presiding officer may:

- Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, abusive, obscene, or not an agenda item;
- Request any individual to leave the meeting when that person does not observe reasonable decorum;
- Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
- Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

VIII. Public Comments – Closed

Motion by Sarah Rowe, seconded by Brian Davis to close the meeting to the public. Voice Vote. Time closed: 7:17pm.

Motion carried, voice vote, all present voting “yes”.

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XIII. **Adjournment**

Motion by Scott Golden, seconded by Michele Williams-Oriente to adjourn the meeting. Voice Vote. Meeting adjourned: 7:18pm.

Motion carried, voice vote, all present voting “yes”.

Megan Stoddart, Business Administrator

Date