

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

January 8, 2025

Reorganization Meeting Minutes

“Educating Today for Tomorrow’s Success”

***This meeting is being recorded and livestreamed through YouTube.
Anyone not wishing to appear on camera during the meeting may be excused.***

I. Call Meeting to Order

I, Megan Stoddart, School Business Administrator, call this meeting to order under the Open Public Meetings Act at 7:00pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on December 2, 2024 a meeting notice setting forth the time, date and location of this meeting.

The oath of office will be given by the board solicitor or the school business administrator, to the following elected/appointed Board of Education members:
Brian Davis, Lisa Hill-Muff, Matthew Phillips, Kimberly Reed

II. Pledge of Allegiance

III. Roll Call

Yr Began/Current Term Expires

Mr. Brian Davis	<u>Present</u>	2012 / 2028
Mrs. Kimberly Reed	<u>Present</u>	2015 / 2028
Mrs. Lisa Hill-Muff	<u>Present</u>	2018 / 2028
Ms. Rebecca Allen	<u>Absent</u>	2021 / 2026
Mr. Matthew Phillips	<u>Present</u>	2025 / 2027
Mr. Scott Golden	<u>Present</u>	2021 / 2025
Mrs. Stacey Juliano	<u>Present</u>	2020 / 2026
Mr. Keith Jones	<u>Present</u>	2023 / 2025
Mrs. Michele Williams-Oriente	<u>Present</u>	2023 / 2025
Mr. Adam Lee, Superintendent	<u>Present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>Present</u>	
Joe Betley, Board Solicitor	<u>Present</u>	

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

January 8, 2025

Reorganization Meeting Minutes

“Educating Today for Tomorrow’s Success”

IV. OFFICER AND DELEGATE NOMINATIONS

Motion by Kimberly Reed seconded by Keith Jones to approve **Officer and Delegate Nominations** item IVA. Roll Call Vote.

Mr. Golden	SG	Mrs. Reed	SG
Mr. Davis	BD	Mrs. Hill-Muff	BD
Ms. Allen	Absent	Mrs. Juliano	BD
Mr. Jones	SG	Mrs. Williams-Oriente	BD
Mr. Phillips	SG		

Motion by Scott Golden, seconded by Stacey Juliano to re-vote to approve **Officer and Delegate Nominations** item IVA due to the withdrawal of Scott Golden’s nomination. Roll Call Vote.

Mr. Golden	BD	Mrs. Reed	BD
Mr. Davis	BD	Mrs. Hill-Muff	BD
Ms. Allen	Absent	Mrs. Juliano	BD
Mr. Jones	BD	Mrs. Williams-Oriente	BD
Mr. Phillips	BD		

Motion by Scott Golden, seconded by Kimberly Reed to approve **Officer and Delegate Nominations** item IVB. Roll Call Vote.

Mr. Golden	Yes	Mrs. Reed	Yes
Mr. Davis	Yes	Mrs. Hill-Muff	Yes
Ms. Allen	Absent	Mrs. Juliano	Yes
Mr. Jones	Yes	Mrs. Williams-Oriente	Yes
Mr. Phillips	Yes		

Motion by Kimberly Reed, seconded by Lisa Hill-Muff to approve **Officer and Delegate Nominations** item IVC - IVK. Roll Call Vote.

Mr. Golden	Yes	Mrs. Reed	Yes
Mr. Davis	Yes	Mrs. Hill-Muff	Yes
Ms. Allen	Absent	Mrs. Juliano	Yes
Mr. Jones	Yes	Mrs. Williams-Oriente	Yes
Mr. Phillips	Yes		

- a. Motion by Kimberly Reed, second by Keith Jones to nominate Scott Golden for school board president.
Motion by Lisa Hill-Muff, second by Michele Williams-Oriente to nominate Brian Davis for school board president.
- b. Motion by Scott Golden, second by Stacey Juliano to nominate Kimberly Reed for school board vice president.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

January 8, 2025

Reorganization Meeting Minutes

“Educating Today for Tomorrow’s Success”

- c. Motion to appoint Lisa Hill-Muff as the delegate to the New Jersey Schools Boards Association.

- d. Motion to appoint Matt Phillips as the alternate delegate to the New Jersey Schools Boards Association.

- e. Motion to appoint Brian Davis as the delegate to the Camden County Schools Boards Association.

- f. Motion to appoint Stacey Juliano as the alternate delegate to the Camden County Schools Boards Association.

- g. Motion to appoint Michele Williams-Oriente as the representative to the Camden County Educational Services Commission.

- h. Motion to appoint Kimberly Reed as the representative to the Pine Hill Board of Education from this date to the date of the next reorganization meeting in 2026.

- i. Motion to appoint the following members to, or advisors of the Board’s negotiations committee for BTEA:
 - Keith Jones (chairperson)

 - Scott Golden (member)

 - Brian Davis (member)

- j. Motion to appoint the following members to, or advisors of the Board’s negotiations committee for BTPSA:
 - Brian Davis (chairperson)

 - Kimberly Reed (member)

 - Lisa Hill-Muff (member)

- k. Motion by _____ second by _____ to appoint the following members to, or advisors of the Board’s Finance Committee:
 - Rebecca Allen (chairperson)

 - Stacey Juliano (member)

 - Matt Phillips (member)

 - Scott Golden (member)

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

January 8, 2025

Reorganization Meeting Minutes

“Educating Today for Tomorrow’s Success”

V. ESTABLISHMENT OF BOARD PROCEDURES AND POLICIES

Motion by Stacey Juliano, second by Brian Davis to resolve that the Berlin Township Board of Education establish the time and date of their regularly scheduled meetings as the 4th Thursday of each month as listed below: Roll Call vote.

Mr. Golden	Yes	Mrs. Reed	Yes
Mr. Davis	Yes	Mrs. Hill-Muff	Yes
Ms. Allen	Absent	Mrs. Juliano	Yes
Mr. Jones	Yes	Mrs. Williams-Oriente	Yes
Mr. Phillips	Yes		

**BERLIN TOWNSHIP BOARD OF EDUCATION
MEETING CALENDAR
2025**

January 23, 2025/Action Meeting
 February 27, 2025/Action Meeting
 March 17, 2025*/Action Meeting/Budget
 Submission (MONDAY*)
 April 17, 2025 /Action Meeting
 May 1, 2025/Public Hearing on Budget
 May 22, 2025/Action Meeting

June 26, 2025/Action Meeting
 August 28, 2025/Action Meeting
 September 25, 2025/Action Meeting
 October 16, 2025/Action Meeting
 November 20, 2025/Action Meeting
 December 18, 2025/Action Meeting

VI. Discussion

On a Motion by Scott Golden, and seconded by Stacey Juliano to approve **Discussion** item VIA as follows: Roll Call vote.

Mr. Golden	Yes	Mrs. Reed	Yes
Mr. Davis	Yes	Mrs. Hill-Muff	Yes
Ms. Allen	Absent	Mrs. Juliano	Yes
Mr. Jones	Yes	Mrs. Williams-Oriente	Yes
Mr. Phillips	Yes		

A. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the Revised district calendar for the 2024-2025 school year. *This document was uploaded to the board portal for board review.*

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

January 8, 2025

Reorganization Meeting Minutes

“Educating Today for Tomorrow’s Success”

VII. Public Comments – Open

Motion by Brian Davis, seconded by Kimberly Reed to open the meeting to the public for the discussion of agenda items only. Voice Vote. Time in: 7:16pm

Motion carried, voice vote, all present voting “yes”.

Recognition of Citizens – for subjects appearing on the agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- Each statement made by a participant shall be limited to five minutes’ duration;
- No participant may speak more than once on the same topic;
- All statements shall be directed to the presiding officer; no participant may address or question board members individually;

The presiding officer may:

- Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, abusive, obscene, or not an agenda item;
- Request any individual to leave the meeting when that person does not observe reasonable decorum;
- Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
- Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

VIII. Public Comments – Closed

Motion by Kimberly Reed, seconded by Scott Golden to close the meeting to the public. Voice Vote. Time closed: 7:17pm.

Motion carried, voice vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

January 8, 2025

Reorganization Meeting Minutes

“Educating Today for Tomorrow’s Success”

IX. Adjournment

Motion by Scott Golden, seconded by Stacey Juliano to adjourn the meeting. Voice Vote. Meeting adjourned: 7:24pm.

Motion carried, voice vote, all present voting “yes”.

Megan Stoddart, Business Administrator

Date