

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

August 12, 2024

Special Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, Scott Golden, President, call this meeting to order under the Open Public Meetings Act at 7:00pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on August 10, 2024, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

Yr Began/Current Term Expires

Mr. Brian Davis	<u>Absent</u>	2012 / 2024
Mrs. Kimberly Reed, Vice President	<u>Present</u>	2015 / 2024
Mrs. Lisa Hill-Muff	<u>Present</u>	2018 / 2024
Ms. Rebecca Allen	<u>Present</u>	2021 / 2026
Mrs. Sarah Rowe	<u>Present</u>	2024 / 2024
Mr. Scott Golden, President	<u>Present</u>	2021 / 2025
Mrs. Stacey Juliano	<u>Present</u>	2020 / 2026
Mr. Keith Jones	<u>Present</u>	2023 / 2025
Mrs. Michele Williams-Oriente	<u>Present</u>	2023 / 2025
Mr. Adam Lee, Superintendent	<u>Present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>Present</u>	

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4. Public Comments – Open

Motion by Kimberly Reed, seconded by Scott Golden to open the meeting to the public for the discussion of subjects. Time in: 7:01pm.

Motion carried, voice vote, all present voting “yes”.

Recognition of Citizens – for subjects appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed.

Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
 - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - D. Call for a recess or an adjournment to another time when the lack of public decorum so interfere with the orderly conduct of the meeting as to warrant such action; and
 - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer, and will be concluded by 10:00 pm.

5. Public Comments – Closed

Motion by Scott Golden, seconded by Kimberly Reed to close the meeting to the public. Time closed: 7:01pm.

Motion carried, voice vote, all present voting “yes”.

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6. Personnel

Motion by Scott Golden, seconded by Lisa Hill-Muff to appoint Ms. Melissa Carey as Principal of the John F Kennedy Elementary School, effective TBD, at a salary of \$101,500, pro-rated. Roll call vote.

Mr. Golden	Yes	Mrs. Reed	Yes
Mr. Davis	Absent	Mrs. Hill-Muff	Yes
Ms. Allen	Yes	Mrs. Juliano	Yes
Mr. Jones	Yes	Mrs. Williams-Oriente	Yes
Mrs. Rowe	Yes		

7. Public Comments – Open

Motion by Scott Golden, seconded by Kimberly Reed to open the meeting to the public for the discussion of subjects. Time in: 7:02pm.

Motion carried, voice vote, all present voting “yes”.

Recognition of Citizens – for subjects not appearing on agenda

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8. Public Comments – Closed

Motion by Scott Golden, seconded by Stacey Juliano to close the meeting to the public. Time closed: 7:02pm.

Motion carried, voice vote, all present voting “yes”.

9. Adjournment

Motion by Kimberly Reed, seconded by Rebecca Allen to adjourn the meeting. Meeting adjourned: 7:03pm.

Motion carried, voice vote, all present voting “yes”.