

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

April 25, 2024

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

***This meeting is being recorded and livestreamed through YouTube.  
Anyone not wishing to appear on camera during the meeting may be excused.***

**1. Call Meeting to Order**

I Scott Golden, President, call this meeting to order under the Open Public Meetings Act at 7:30pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 4, 2024, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 18, 2024 and the Central Record for a week starting January 18, 2024 a meeting notice setting forth the time, date and location of this meeting.

**2. Pledge of Allegiance**

**3. Roll Call**

**Yr Began/Current Term Expires**

Mr. Brian Davis	<u>Present</u>	2012 / 2024
Mrs. Kimberly Reed, Vice President	<u>Present</u>	2015 / 2024
Mrs. Lisa Hill-Muff	<u>Present</u>	2018 / 2024
Ms. Rebecca Allen	<u>Present</u>	2021 / 2026
Vacancy	_____	2021 / 2026
Mr. Scott Golden, President	<u>Present</u>	2021 / 2025
Mrs. Stacey Juliano	<u>Present</u>	2020 / 2026
Mr. Keith Jones	<u>Present</u>	2023 / 2025
Mrs. Michele Williams-Oriente	<u>Present</u>	2023 / 2025
Mr. Adam Lee, Superintendent	<u>Present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>Present</u>	
Stacey Gorin, Board Solicitor	<u>Present</u>	

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**4. Approval of Minutes**

Motion by Scott Golden, seconded by Keith Jones

RECOMMEND that the Board of Education approve the minutes from the following meetings as presented in duplicated form and dispense with the reading of the same:

- March 18, 2024

Motion carried, voice vote, all present voting “yes”.

**7. Presentations – unless otherwise stated, all presentations will be held during the Action Meeting**

**Presentations will be made for Student Role Models of Positive Behavior**

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

***Students of the Month of March to be acknowledged from the***

***John F. Kennedy Elementary School:***

*Cillian Chern, Everett Brown, Sophia Colella, Allesio Ward, Ella Nelson, Jax Leposki, Jude Mikulski, Fernanda Tellez-Sorcía, Caylee Coombs, Zoey Tierno, Chloe Lee, Quentin Allen*

***Students of the Month of March to be acknowledged from the***

***Dwight D. Eisenhower Middle School:***

*Lincoln Bender, Helen Guthier, Max Gall, Tracey Tellez Sorcia, Bobbi Fields, Rexx Bannan, Keilah Rivera, Benjamin Harad*

**8. Public Comments – Open**

Recognition of Citizens – for subjects appearing on the agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;

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- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- Each statement made by a participant shall be limited to five minutes’ duration;
- No participant may speak more than once on the same topic;
- All statements shall be directed to the presiding officer; no participant may address or question board members individually;

The presiding officer may:

- Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, abusive, obscene, or not an agenda item;
- Request any individual to leave the meeting when that person does not observe reasonable decorum;
- Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
- Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

Motion by Scott Golden, seconded by Kimberly Reed to open the meeting to the public for the discussion of agenda items only. Time in: 7:36pm

## 9. Public Comments – Closed

Motion by Scott Golden, seconded by Kimberly Reed to close the meeting to the public. Time closed: 7:37pm.

Motion carried, voice vote, all present voting “yes”.

## 10. Superintendent’s Report

A. Review District Mission Statement

### DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

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The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

1. Establishing high standards of excellence for both staff and students
2. Communicating openly and frequently within the district and with the community to foster a trusting relationship
3. Ensuring a safe and orderly environment for staff and students
4. Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

**2022 - 2023 DISTRICT GOALS**

- **DISTRICT GOAL #1:** Continue to supervise the organization and implementation of articulation meetings with Administrative Teams from Pine Hill, Clementon and Berlin Township for curriculum articulation and sharing of best practices and services. when applicable.
- **DISTRICT GOAL #2:** Continue to supervise the implementation of the district PreK – 8 district curricula and programs to include the creation of classroom for special education students, the move of 4<sup>th</sup> grade to JFK beginning Sept. 2022 and continue the implantation of Pre School expansion as per the NJ Dept. of Education requirements.

**2022 - 2023 BOARD GOALS**

- **BOARD GOAL #1:** Complete all phases of the CSA evaluation process and the Board Self-Evaluation of the for the 2022-2023 school year by the June 30, 2023 deadline as described in NJ Administrative Code and Statute.
- **BOARD GOAL #2:** Develop and implement practices that will promote inter-district participation with the Pine Hill and Clementon School districts at the Board level.
- **BOARD GOAL #3:** Continue to work as a Board of Education to investigate ways to improve communication and interaction with district parents and the community.

C. Safety and Security – JFK –

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	3/27/24 @ 9:50am
Safety (Lockdown)	3/8/24 @ 9:15am

D. Safety and Security – DDE –

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	3/4/24 @ 1:00pm
Safety (Lockdown)	3/7/24 @ 9:15am

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E. Monthly Reports Uploaded to Portal for Review

- Coordinator of Special Services
- Supervisor of Buildings and Grounds
- Technology Coordinator
- Supervisor of Curriculum and Instruction
- JFK Principal
- DDE Principal

F. Harassment, Intimidation and Bullying (HIB) Incident Report

School	Reports	Confirmed HIB	Not HIB
JFK	1	1	0
DDE	0	0	0

G. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions

Motion by Scott Golden, seconded by Kimberly Reed

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and having no appeals to date, affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) from last month:

Reported to the Superintendent	School	Case Number	Result
March 5, 2024	JFK	10952	Not HIB
March 6, 2024	DDE	10955	Not HIB

Motion carried, roll call vote, all present voting “yes”.

11. Discussion

On a Motion by Scott Golden, and seconded by Stacey Juliano to approve Discussion item 11A to 11B as follows:

- A. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the district calendar for the 2024-2025 school year. *This document was uploaded to the board portal for board review.*
- B. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to acknowledge the following names that were certified as school volunteers in April, 2024:

Kimberly Smith, Jamie Patnode, Nour Abdelhaq, Lisa A. Coppola

Motion carried, roll call vote, all present voting “yes”.

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**12. Field Trips**

On a Motion by Keith Jones, and seconded by Scott Golden to approve **Field Trip** item 12A as follows:

A. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following field trip:

<b>Grade</b>	<b>Teacher</b>	<b>Place</b>	<b>Date</b>	<b>Student Cost</b>	<b>District Cost</b>
6-8 <sup>th</sup>	Trost	YMCA of the Pines (SGA)	5/20/24	\$30.00	\$920.00
PreK	Gauntt/Wanko	Johnson’s Farm	6/5/24	\$4.00	\$675.00
8 <sup>th</sup>	Schaffer	Morey’s Pier	6/7/24	\$25.00	\$0
3 <sup>rd</sup>	3 <sup>rd</sup> Grade Team	Cedar Run Wildlife Refuge	6/11/24	\$12.00	\$0

Motion carried, roll call vote, all present voting “yes”.

**13. Personnel**

On a Motion by Michele Williams-Oriente, and seconded by Kimberly Reed to approve **Personnel** items 13A to 13E as follows:

A. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the hiring of staff in accordance pending receipt of sexual misconduct disclosure forms and criminal history background requirements as noted below:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Date</b>
Eileen Jiampetti	Substitute School Nurse	\$175/day	on or about April 26, 2024

B. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the resignation, with regret, the staff members listed below:

- Emilia Olteteanu, Instructional Assistant, effective April 8, 2024
- Sarai Prince, CARE Support Staff, effective April 8, 2024

C. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the leaves of absence as follows:

- Employee #1595: Paid Sick Leave from September 1, 2024 – October 31, 2024 and the FMLA/NJFLI from November 1, 2024 – February 12, 2025.
- Employee #1570: Paid Sick Leave approximately September 1, 2024 - October 31, 2024 and FMLA/NJFLI from November 1, 2024 - February 10, 2025.
- Employee #1467: NJFLI unpaid leave from April 22, 2024 through May 3, 2024.

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- D. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the job shadow experience for Sarah Gillespie, a student at Camden County College, in May, 2024 with Lori Goia Grether, occupational therapist.
  
- E. RECOMMEND that the Board of Education, on the recommendation of the Superintendent and the Business Administrator, to approve the staff renewals as listed below for the 2024-2025 school year:

<b>2024-2025 SCHOOL YEAR STAFF RENEWALS</b>			
EMPLOYEE NAME	STEP	SALARY	HOURLY
ALESSANDRINE, DANIELLE	BA, 16	\$92,440.00	
ALOI, CARRIE	BA, 16	\$92,440.00	
AMANTO, KELLY		\$32,046.00	
ASPINALL, JODI		\$52,998.00	
BLOOD, SUSAN	MA15, 11	\$77,102.00	
BONANNI, MARENNA	15, P/T	\$22,059.00	
BORGSTROM, RENAE	MA30, 16	\$97,240.00	
BOTTLEY-COLBERT, DINA		\$93,074.00	
BOYLE, SAMANTHA	4, P/T	\$17,362.00	
BRADY, TAMMY		\$33,300.00	\$27.75
BRAIDWOOD, KRISTIN		\$104,660.00	
BRIGHT, MARILYN		\$147,246.00	
BROWN, MICHAEL		\$37,171.00	
BURKE, LAURA	MA30, 16	\$97,240.00	
CIPOLETTI, OLIVIA	2, P/T	\$17,167.00	
CONNELLY, JAMES	MA15, 16	\$96,440.00	
CORBETT, TARA	MA15, 16	\$96,440.00	
CUEVAS, MICHELLE	5	\$42,627.00	
CUNNINGHAM, THOMAS		\$95,067.00	
DALY, ELIZABETH	MA, 6	\$64,631.00	
DASHER, BONNIE	MA15, 15	\$92,191.00	
DAVENPORT, STEPHANIE		\$28,410.00	
DEANGELIS, MICHELLE	BA15, 11	\$73,902.00	
DEVLIN, ALYSSA	BA, 3	\$60,231.00	
DI MARIA, RAMONA	MA, 12	\$79,806.00	
DIMITRI, NICHOLE	BA, 16	\$92,440.00	
DIMODICA MARYANNE	3, P/T	\$17,265.00	
DUTTON, BONNIE		\$28,140.00	\$23.45
EDDIS, JEAN	11, P/T	\$19,276.00	
EDWARDS, CYNTHIA		\$15.71/HR	
SURMAN, ASHLEY	MA, 7	\$65,569.00	
ESPENSCHIED, ASHLEY	3, P/T	\$17,265.00	

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FARLEY, SHANNON	BA, 13	\$80,284.00	
FARLOW, HEIDI	13, F/T	\$24,533.00	
FIELDS, TARA		\$40,978.00	
FOLCHER, JOSEPH		\$35,290.00	
FORSYTHE, KATHLEEN		\$4,623.00	
FRIEDMAN, JAIME	MA, 15	\$91,391.00	
GADZINSKI, KIMBERLY	MA, 16	\$95,640.00	
GARDNER, MAUREEN	BA30, 3	\$61,831.00	
GARTON, CHERI	MA, 16	\$95,640.00	
GAUNTT, DANIELLE	BA, 12	\$76,606.00	
GERMAN, JESSICA	MA, 10	\$72,962.00	
GILLESPIE, LISA	BA, 10	\$69,762.00	
GILLESPIE, SARAH		\$15.71/HR	
GREENE, COURTNEY	9, F/T	\$22,543.00	
HAMMETT, CHRISTINE	BA, 9	\$66,579.00	
HASSALL, KEVIN		\$15.71/HR	
HOFF, EILEEN	BA, 16	\$92,440.00	
HUGHES, MICHAEL		\$32,700.00	\$27.25
IACOVELLI, DANIELLE	MA, 16	\$95,640.00	
IANNUZZI, ROSEMARY	BA15, 16	\$93,240.00	
INMAN, DANIELLE	BA, 16	\$92,440.00	
JOHNSON, CHERYL	15, F/T	\$25,923.00	
JOSHI, MEENU	MA30, 10	\$74,562.00	
KEHOE, CHRISTINA		\$15.71/HR	
KEITH, DAWN	4, F/T	\$21,496.00	
KELLY, JOHN	BA, 16	\$92,440.00	
KLINKE, ANA	MA, 10	\$72,962.00	
KOLASKI, MARY JO	BA15, 16	\$93,240.00	
KWELTY, MOLLY	MA, 15	\$91,391.00	
LANG, LOIS	MA, 16	\$95,640.00	
LAWLOR, JACKLYN	MA15, 14	\$88,142.00	
LAYTON, RACHEL	BA, 6	\$61,431.00	
LEADBEATER, RHONDA	15, P/T	\$22,059.00	
LINDNER, EVAN	MA, 15	\$91,391.00	
MAJURI, ELAINE	5, P/T	\$17,460.00	
MANERING, CARA		\$22,380.00	\$18.65
MARTINO, BRIAN	BA, 11	\$73,102.00	
MARSHALL, LORETTA		\$15.71/HR	
MASTERSON, JANETT	10	\$51,113.00	
MATURE, THOMAS	BA, 2	\$60,031.00	

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MCCOACH, ERIC	MA, 10	\$72,962.00	
MCERLAIN, GAIL	2, P/T	\$17,167.00	
MCKELVEY-TETI, DANIELLE	MA, 16	\$95,640.00	
MITCHELL, KELLY	BA, 16	\$92,440.00	
MOULTRIE, CYNTHIA	MA, 10	\$72,962.00	
MURPHY, MICHAEL		\$109,067.00	
NICOLETTO, REGINA		\$30,732.00	\$25.61
PALMER, HOLLY	7, F/T	\$21,883.00	
PEARSON, ANTONETTE		\$30,732.00	\$25.61
PEARSON, SERENA	MA, 5	\$63,881.00	
PEIDL, DENISE		\$34,848.00	\$29.04
PERITO, JENNIFER	MA, 10	\$72,962.00	
PFLUGER, CHARLES		\$111,502.00	
QUATTRONE, MELISSA	MA15, 16	\$96,440.00	
RIEDEL, ALEXANDRA	3, P/T	\$17,265.00	
RIDLEY, JENNIFER	MA, 16	\$95,640.00	
RIGGIO, MELISSA	BA, 14	\$84,142.00	
ROLLINS, RYAN	MA30, 10	\$74,562.00	
ROSA, ERICA	4, F/T	\$21,496.00	
RYAN, JULIETTE	11, F/T	\$23,512.00	
SANDERS, JEFFREY	MA, 7	\$65,569.00	
SANDS, LOUISE		\$16.22/HR	
SAVIDGE, PATRICIA		\$36,912.00	\$30.76
SCHAFFER, ROBIN	10	\$51,113.00	
SCOTT, NANCY	BA, 7	\$62,369.00	
SEBASTIANO, PATRICIA	MA, 15	\$91,391.00	
SILVERMAN, JESSICA	MA, 10	\$72,962.00	
SIMS, NANCY	MA, 15	\$91,391.00	
SMITH, ROCHELLE		\$58,708.00	
SMITH-BISSIC, CARLA	BA, 16	\$92,440.00	
SMITHEN, DENISE	BA30, 16	\$94,040.00	
STEFANOWSKI, KRAIG		\$33,370.00	
SWAN, COREY	BA, 5	\$60,681.00	
TAYLOR-HEARN, POLLY	MA, 16	\$95,640.00	
TIDEMAN, PATRICIA	BA15, 16	\$93,240.00	
TOMASELLO, MARY		\$16.44/HR	
TROST, MATTHEW	MA, 4	\$63,631.00	
UHNIAT, JENNIFER	BA, 16	\$92,440.00	
WAY, JENNIFER	MA30, 15	\$92,991.00	
VANDEGRIFT, THERESA		\$36,912.00	\$30.76

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VITRANO, MOLLY	BA, 9	\$66,579.00	
VITTORELLI, DEBORAH		\$32,700.00	\$27.25
WANKO, LINDSAY	MA15, 15	\$92,191.00	
WHITE, JAMES		\$38,995.00	
WILSON, ROBERT	BA, 16	\$92,440.00	
WINTERS, LISA	9, P/T	\$18,456.00	
WORTHINGTON, JACOB		\$37,132.00	
WRIGHT, JESSICA	MA15, 16	\$96,440.00	
ZEGEL, AMANDA	MA, 8	\$66,746.00	
ZITTER, CIARA	BA, 2	\$60,031.00	

Motion carried, roll call vote, all present voting “yes”.

**14. Curriculum and Instruction**

On a Motion by Scott Golden, and seconded by Brian Davis to approve **Curriculum and Instruction** item 14A as follows:

- A. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the ESL 3-year Plan 2024-2027. *This document was uploaded to the board portal for board review*

Motion carried, roll call vote, all present voting “yes”.

**15. Business and Finance**

On a Motion by Kimberly Reed, and seconded by Stacey Juliano to approve **Business and Finance** Items 15A to 15Q as follows:

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:  
 Financial Report – Period Ending March, 2024

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of March, 2024. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of March, 2024. The Treasurer’s and Secretary’s report are in agreement for the months March, 2024.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

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- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- E. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

**Batch number 59                      Amount \$953,975.53**

- F. RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the **March, 2024** listing of substitutes from Source 4 Teachers as follows:

	Pay Rate	Bill Rate
Full Day Substitute Paraprofessional	\$106.75	\$141.98
Half Day Substitute Paraprofessional	\$53.38	\$70.99
Full Day Substitute Nurse	\$275.00	\$365.75
Half Day Substitute Nurse	\$137.50	\$182.87
Full Day Substitute Teacher	\$105.00	\$139.65
Half Day Substitute Teacher	\$52.50	\$69.82
Full Day Building Based Substitute Teacher	\$120.00	\$159.60
Half Day Building Based Substitute Teacher	\$60.00	\$79.80

*This list was uploaded for the board review.*

- G. RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2023-2024 Cafeteria disbursements for the month of March, 2024 in the amount of \$ 19,664.56. *This list was uploaded for the board review. A list is on file with the Business Administrator.*
- H. RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2023-2024 CARE disbursements for the month of March, 2024 in the amount of \$16,644.10. *This list was uploaded for the board review. A list is on file with the Business Administrator.*
- I. RECOMMEND, that the Board of Education on the recommendation of the Superintendent and the School Business Administrator, approve the travel/professional development for the following staff members:

<b>Name</b>	<b>Cost</b>	<b>Location/Date of Travel</b>
Elizabeth Daly	\$0	NJDOE, Threat Assessment Team Training: 3/21/24
Melissa Quattrone	\$0	NJALC Spring Conference 2024: 4/19/24
James Connelly	\$0	NJDOE, Threat Assessment Team Training: 4/26/24
Nancy Scott	\$0	NJDOE, Threat Assessment Team Training: 4/26/24
Kristin Braidwood	\$125.00	NJPSA/FEA, NJ Special Education Annual Summit: 4/26/24
Melissa Quattrone	\$99	Learning Alley, Spotlight on Dyslexia: 6/6/24
Jessica Silverman	\$595.00	BER, ELL Leadership Institute: 6/26-27/24

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- J. RECOMMEND, that the Board of Education, on the recommendation of the Superintendent and the School Business Administrator approve the Memorandum of Agreement between the Berlin Township Principals and Supervisors Association and the Berlin Township Board of Education for the term of July 1, 2024 through June 30, 2029.
- K. RECOMMEND, that the Board of Education, on the recommendation of the School Business Administrator, approve the ESSER-ARP Homeless Grant amendment.
- L. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the contract with LearnWell for Homebound Instruction Services for a student placed in a medical facility. Rate of instruction is \$55.00 per hour.
- M. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the 2024/2025 Addendum to Extend the Agreement with ESS Northeast, LLC. Agreement and Pricing Plan have been uploaded to the portal for review.
- N. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the Agreement for Professional Services with the Burlington County Special Services School District and the Berlin Township School District for the 2024-2025 school year. Agreement has been uploaded to the portal for review.
- O. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the agreement with the Camden County Educational Services Commission and the Berlin Township School District for the services of Early Childhood/Preschool Consultation and Staffing Services. These services are a requirement of and funded by Preschool Expansion Aid.
- P. RECOMMEND that the Board of Education, on the recommendation of the School Business Administration, approve the agreement with Positive Behavior Supports Corp to provide BCBA and RBT services. Agreement has been uploaded to the portal for review.

Q. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the following budget transfers:

FROM: 11-190-100-610-E	General Supplies, DDE	\$1,000.00
TO: 11-150-100-320-D	Home Instruction Services	\$1,000.00

REASON: Additional Funds need to cover contracted homebound instruction services.

FROM: 11-190-100-320-D	General, Purchased Services	\$20,000.00
TO: 11-000-230-331-D	Legal Services Costs	\$20,000.00

REASON: Transfer needed to cover legal services for the 24/25 school year.

FROM: 11-000-291-241-D	Other Retirement Contribu	\$41,000.00
FROM: 11-000-291-242-D	TPAF Contrib ERIP	\$25,000.00
FROM: 11-000-291-270-D	Health Benefits	\$100,000.00
TO: 11-000-219-390-D	CST, Related Services	\$166,000.00

REASON: Increase in CST related services.

Motion carried, roll call vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

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*“Educating Today for Tomorrow’s Success”*

**16. Old Business**

**17. New Business**

Committee Updates

Negotiations

BTEA

BTPSA

Finance

NJSBA

CCESC

Pine Hill Bd of Ed

CCSBA

Board Vacancy Interviews

**18. Public Comments – Open**

Recognition of Citizens – for subjects not appearing on the agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- Each statement made by a participant shall be limited to five minutes' duration;
- No participant may speak more than once on the same topic;
- All statements shall be directed to the presiding officer; no participant may address or question board members individually;

The presiding officer may:

- Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, abusive, obscene, or not an agenda item;
- Request any individual to leave the meeting when that person does not observe reasonable decorum;
- Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
- Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

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The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

Motion by Kimberly Reed, seconded by Scott Golden to open the meeting to the public for the discussion of non-agenda items only. Time in: 8:00pm.

Motion carried, voice vote, all present voting “yes”.

**19. Public Comments – Closed**

Motion by Stacey Juliano, seconded by Scott Golden to close the meeting to the public. Time closed: 8:06pm.

Motion carried, voice vote, all present voting “yes”.

**20. Executive Session – In**

Motion by Stacey Juliano, seconded by Scott Golden to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 8:09pm.

- Discussion on board member candidates

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.

**21. Executive Session – Close**

Motion by Scott Golden, seconded by Kimberly Reed to come out of Executive Session. Time out: 8:19pm.

A. Motion by Scott Golden, seconded by Stacey Juliano to approve Sarah Rowe to fill school board vacancy, pending criminal history clearance.

Motion carried, roll call vote, all present voting “yes”.

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**22. Second Executive Session – Open**

Motion by Scott Golden, seconded by Keith Jones to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 8:25pm.

- Superintendent Evaluations

**23. Executive Session – Close**

Motion by Scott Golden, seconded by Stacey Juliano to come out of Executive Session. Time out: 8:42pm.

**24. Adjournment**

Motion by Brian Davis, seconded by Kimberly Reed to adjourn the meeting. Meeting adjourned: 8:42pm.

\_\_\_\_\_  
Megan Stoddart, Business Administrator

\_\_\_\_\_  
Date