

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

***This meeting is being recorded and livestreamed through YouTube.  
Anyone not wishing to appear on camera during the meeting may be excused.***

**1. Call Meeting to Order**

I, Kimberly Reed, Vice President, call this meeting to order under the Open Public Meetings Act at 6:57pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 4, 2022, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 11, 2022 and the Central Record for a week starting January 11, 2022 a meeting notice setting forth the time, date and location of this meeting.

**2. Pledge of Allegiance**

**3. Roll Call**

**Yr Began/Current Term Expires**

Mr. Brian Davis	<u>Present</u>	2012 / 2024
Mrs. Kimberly Reed, Vice President	<u>Present</u>	2015 / 2024
Mrs. Lisa Hill-Muff	<u>Present</u>	2018 / 2024
Mr. Jeffrey Souza, President	<u>Absent</u>	2014 / 2022
Ms. Rebecca Allen	<u>Absent</u>	2021 / 2023
Mr. Domonic Balducci	<u>Present</u>	2019 / 2022
Mrs. Kayla Hanna	<u>Present</u>	2021 / 2022
Mr. Scott Golden	<u>Present</u>	2021 / 2022
Mrs. Holly Murrenburke	<u>Absent</u>	2020 / 2023
Dr. Edythe B. Austermuhl, Superintendent	<u>Present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>Present</u>	
Lauren Tedesco, Esq., Board Solicitor, Capehart & Scatchard	<u>Present</u>	

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

**4. Approval of Minutes**

Motion by Brian Davis, seconded by Kayla Hanna

RECOMMEND that the Board of Education approve the minutes of the May 26, 2022 and June 23, 2022 meeting as presented in duplicated form and dispense with the reading of the same.

Motion carried, voice vote, all present voting “yes”.

**5. Executive Session – In**

Motion by Scott Golden, seconded by Brian Davis to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 6:58pm.

Motion carried, voice vote, all present voting “yes”.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.

**6. Executive Session – Close**

Motion by Kimberly Reed, seconded by Brian Davis to come out of Executive Session. Time out: 7:27pm.

Motion carried, voice vote, all present voting “yes”.

**7. Presentations – unless otherwise stated, all presentations will be held during the Action Meeting**

**Presentations will be made for Student Role Models of Positive Behavior**

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.

# BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

## 8. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- Each statement made by a participant shall be limited to five minutes’ duration;
- No participant may speak more than once on the same topic;
- All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- The presiding officer may:
  - Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or not an agenda item;
  - Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
  - Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

Motion by Brian Davis, seconded by Kimberly Reed to open the meeting to the public for the discussion of agenda items only. Time in: 7:32pm.

Motion carried, voice vote, all present voting “yes”.

## 9. Public Comments – Closed

Motion by Brian Davis, seconded by Scott Golden to close the meeting to the public. Time closed: 7:32pm.

Motion carried, voice vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

**10. Superintendent’s Report**

A. Review District Mission Statement

**DISTRICT MISSION STATEMENT**

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then lead to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

1. Establishing high standards of excellence for both staff and students
2. Communicating openly and frequently within the district and with the community to foster a trusting relationship
3. Ensuring a safe and orderly environment for staff and students
4. Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

**2021 - 2022 DISTRICT GOALS**

- **DISTRICT GOAL #1:** Continue to supervise the organization and implementation of articulation meetings with Administrative Teams from Pine Hill, Clementon and Berlin Township for curriculum articulation and sharing of best practices.
- **DISTRICT GOAL #2:** Continue to work with the Board of Education and district staff to implement improved communication between the Board of Education, School Staff and the community.
- **DISTRICT GOAL #3:** Continue to supervise the revision, Board approval and implementation of district curricula, over the 2 year period (2020-2022) as per the NJ Dept of Education requirements.

**2021 - 2022 BOARD GOALS**

- **BOARD GOAL #1:** Complete all phases of the CSA evaluation process for the 2021-2022 school year by the June 30, 2022 deadline as described in NJ Administrative Code and Statute.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- **BOARD GOAL #2:** Develop and implement practices that will promote inter-district participation with the Pine Hill and Clementon School districts at the Board level.
- **BOARD GOAL #3:** Continue to work as a Board of Education to investigate ways to improve communication and interaction with district parents and the community.

C. Safety and Security – JFK –

Type of Drill	Date and Time
Fire	6/20/22 @ 12:43pm & 7/13/22 @ 11:13am
Safety (Lockdown)	6/6/22 @ 1:48pm & 7/19/22 @ 11:05am
Bus Evacuation	

D. Safety and Security – DDE –

Type of Drill	Date and Time
Fire	6/13/22 @ 1:45pm
Safety (School Safety Drill)	6/6/22 @ 9:45am
Bus Evacuation	

E. Monthly Reports Uploaded to Portal for Review

- Coordinator of Special Services
- Supervisor of Buildings and Grounds
- Technology Coordinator
- Supervisor of Curriculum and Instruction
- JFK Principal
- DDE Principal

F. Harassment, Intimidation and Bullying (HIB) Incident Report

G. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions

1. Motion by Kimberly Reed, seconded by Scott Golden

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) incidents (Case #8760).

Reported to the Superintendent	School	Case Number	Result	Action
6/14/22	DDE	8760	HIB	Student Counseling

Motion carried, roll call vote, all present voting “yes”, Brian Davis voting “no”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

H. Discussion Items

1. Motion by Brian Davis, seconded by Scott Golden

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following Bylaws/Policy second reading.

5132 R Dress Code	5131 R expanded Code of Conduct
-------------------	---------------------------------

Motion carried, roll call vote, all present voting “yes”.

2. Motion by Kimberly Reed, seconded by Kayla Hanna

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the Facility Request for PEACE meeting dates:

August 31, 2022	October 20, 2022	December 15, 2022
September 15, 2022	November 16, 2022	

Motion carried, voice vote, all present voting “yes”.

11. Personnel

- a. Motion by Kimberly Reed, seconded by Brian Davis

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the hiring of staff in accordance pending receipt of sexual misconduct disclosure forms and criminal history background requirements as noted below:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Date</b>
Nichole Dimitri	ELA Special Education Teacher	\$90,650, BA/Step 16	9/1/22
Sheba Fogel	Pre School Master Teacher	\$90,000	9/1/22
Christine Hammett	4 <sup>th</sup> Grade ELA Teacher	\$60,579, BA/Step 7	9/1/22
William Castone	Special Education Teacher	\$63,779, MA/Step 7	9/26/22
Vannessa Hernandez	Child Study Team Secretary	\$49,564	9/26/22
Alyssa Devlin	LTS – 5 <sup>th</sup> Grade Math	\$56,422, BA/Step 1	9/1/22
Shaelynn Gruber	LTS – 7 <sup>th</sup> Grade Soc. Stud.	\$59,622, MA/Step 1	9/1/22
Maureen Gardner	DDE School Nurse	\$58,022, BA+30 Step 1 (Prorated)	9/19/22
Holly Palmer	Full-time Instructional Assistant Special Education	\$18,619, Step 5	9/1/22
Alexandra Riedel	Part-time Instructional Assistant	\$14,647, Step 1	9/1/22
Emilia Olteteau	Part-time Instructional Assistant	\$14,647, Step 1	9/1/22

Motion carried, roll call vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- b. Motion by Scott Golden, seconded by Kimberly Reed  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the job description for the PreK Shared Master Teacher. *This document was uploaded for the Board review.*

Motion carried, roll call vote, all present voting “yes”.

- c. Motion by Lisa Hill-Muff, seconded by Kimberly Reed  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the resignation, with regret, the staff members listed below

- Jennifer Hennessy, School Nurse, effective 9/30/22.

Motion carried, roll call vote, all present voting “yes”.

- d. Motion by Kayla Hanna, seconded by Scott Golden  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the SCIP Committee Members for the 2022-2023 school year as noted below:

**DDE**

Renae Borgstrom  
Nancy Brown  
Jessica Silverman  
Dina Bottley  
Marilyn Bright

**JFK**

Kris Beers  
Kelly Mitchell  
Tara Corbett  
Jen Virelli  
Trish Sebastiano

Michael Murphy  
Polly Hearn

Motion carried, roll call vote, all present voting “yes”.

- e. Motion by Kimberly Reed, seconded by Scott Golden  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the DDE stipend positions as noted below:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend Amount</u></b>
John Kelly	Athletic Coordinator	\$2,587
Evan Lindner	Band Leader	\$5,103
Evan Lindner	Chorus Leader	\$2,552
Amanda Leonard	Student Government Association Advisor	\$2,335
Matthew Trost	Student Government Association Assistant Advisor	\$1,478
Carrie Aloï	National Junior Honor Society Advisor (shared)	\$1,293.50
Renae Borgstrom	National Junior Honor Society Advisor (shared)	\$1,293.50
Robin Schaffer	8 <sup>th</sup> Grade Activities Coordinator (shared)	\$1,293.50
Chris Yoder	8 <sup>th</sup> Grade Activities Coordinator (shared)	\$1,293.50
Heidi Farlow	Yearbook Coordinator (shared)	\$924
Robin Schaffer	Yearbook Coordinator (shared)	\$924
Brian Martino	Boys’ Soccer Coach	\$2,218
John Kelly	Girls’ Soccer Coach	\$2,218
Molly Olcese	Boys’ and Girls’ Soccer Assistant Coach	\$1,478

Motion carried, roll call vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

- f. Motion by Kimberly Reed, seconded by Scott Golden  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the salary revisions for the staff member for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Melissa Quattrone	LD/TC	\$72,961.00 (MA30, Step 15 at 80%)
Jaime Giles	Instructional Assistant	\$7,270 (Step 14, P/T @ 40%)
Erica Rosa	Full-time Instructional Assistant	\$18,256, Step 2

Motion carried, roll call vote, all present voting “yes”.

- g. Motion by Kimberly Reed, seconded by Kayla Hanna  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, to approve Lisa Gillespie as a cooperating teacher/nurse for the practicum placement of Maureen Gardner, school nurse, for the Fall 2022 semester.

Motion carried, roll call vote, all present voting “yes”.

**12. Curriculum and Instruction**

- a. Motion by Domonic Balducci, seconded by Kayla Hanna  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to acknowledge the 2022-2023 District Mentoring Plan. *This document was uploaded for the Board review.*

Motion carried, roll call vote, all present voting “yes”.

- b. Motion by Kimberly Reed, seconded by Scott Golden  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to acknowledge the District 2022 -2023 Professional Development Plan. *This document was uploaded for the Board review.*

Motion carried, roll call vote, all present voting “yes”.

- c. Motion by Brian Davis, seconded by Scott Golden  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the update of the Safe Reopening Plan as per the ARP Grant. *This document was uploaded for the Board review.*

Motion carried, roll call vote, all present voting “yes”.

- d. Motion by Kimberly Reed, seconded by Scott Golden  
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the curriculum updates: Middle School Social Studies and Advisory curricula. *This document was uploaded for the Board review.*

Motion carried, roll call vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

e. Motion by Kimberly Reed , seconded by Lisa Hill-Muff

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to approve the following evaluation tools for designated staff for the 2022-2023 school year:

- Teaching staff = McRel Evaluation
- Principals & Supervisors = NJ PEPL tool
- Other Certificated Staff = District templates based on Danielson Model and job description
- Instructional aides/other non-certificated staff = District templates based on job descriptions

Motion carried, roll call vote, all present voting “yes”.

**13. Business and Finance**

Financial Report – Period Ending June 30, 2022

Motion by Kimberly Reed, seconded by Scott Golden

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2022. The Treasurer’s and Secretary’s report are in agreement for the months June 2022.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Megan Stoddart, Business Administrator

\_\_\_\_\_  
Date

Motion carried, roll call vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

E. Motion by Kimberly Reed, seconded by Scott Golden

RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the following budget transfers:

FROM: 11-190-100-610-E	Supplies, DDE	\$10,462.00
TO: 11-190-100-610-K	Supplies, JFK	\$10,462.00

REASON: Movement of supply allocations from DDE to JFK to support the move of 4<sup>th</sup> grade to JFK.

FROM: 11-213-100-610-E	Resource Center Supplies, DDE	\$665.00
TO: 11-213-100-610-K	Resource Center Supplies, JFK	\$665.00

REASON: Movement of supply allocations from DDE to JFK to support the move of 4<sup>th</sup> grade to JFK.

FROM: 11-000-100-566-D	Tuition, Out of District	\$15,026.05
TO: 11-000-262-610-D	Supplies, General Custodial	\$15,026.05

REASON: Cover one time purchase of new 2 way radios for staff to make communication easier and more consistent.

Motion carried, roll call vote, all present voting “yes”.

F. Motion by Kimberly Reed, seconded by Kayla Hanna

RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

**Batch number 50 Amount \$810,874.84**

Motion carried, roll call vote, all present voting “yes”.

G. Motion by Scott Golden, seconded by Kayla Hanna

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the June, 2022 listing of substitutes from Source 4 Teachers as follows:

Full Day Substitute (Sub Cert, CE, CEAS, Standard)	\$126.35
Half Day Substitute (Sub Cert, CE, CEAS, Standard)	\$63.18
Full Day Paraprofessional	\$113.65
Half Day Paraprofessional	\$56.53

*This list was uploaded for the board review.*

Motion carried, voice vote, all present voting “yes”.

H. Motion by Kimberly Reed, seconded by Scott Golden

RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2021-2022 Cafeteria disbursements for the month of June, 2022 in the amount of \$ 107,793.49. *This list was uploaded for the board review. A list is on file with the Business Administrator.*

Motion carried, roll call vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

I. Motion by Lisa Hill-Muff, seconded by Scott Golden

RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2021-2022 CARE disbursements for the month of July, 2022 in the amount of \$589.65 and for the month of August in the amount of \$1,764.87. *This list was uploaded for the board review. A list is on file with the Business Administrator.*

Motion carried, roll call vote, all present voting “yes”.

J. Motion by Scott Golden, seconded by Lisa Hill-Muff

RECOMMEND, that the Board of Education on the recommendation of the Superintendent and the School Business Administrator, approve the travel/professional development for the following staff members:

Name	Cost	Location/Date of Travel	Expense Amount
Laura Burke	\$504.00	STEAM Bootcamp for K-12 Teachers, 7/19-22/22	\$504.00
Michael Murphy	\$125.00	Legal One – HIB New Law, New Year, 7/20/22	\$125.00
Jodi Aspinall	\$150.00	Exec. Assist.: A Critical Role, 8/4 & 11/2/22	\$150.00
Dina Bottley	\$0	Successfully Managing Public Controversy While Implementing New Health/Physical Education/Sex Education Standards, 8/9/22	\$0
Matthew Trost	\$75.00	Implementing High Quality of Social Studies/virtual	\$75.00
Marilyn Bright	\$320.00	2022 NJPSA/NJASCD Conference, 10/13-14/22	\$320.00

Motion carried, roll call vote, all present voting “yes”.

K. Motion by Kimberly Reed, seconded by Kayla Hanna

RECOMMEND, that the Board of Education on the recommendation of the School Business Administrator, approve the following out-of-district tuition contracts for the 2022-2023 school year:

**N.J. Commission for the Blind and Visually Impaired:**

SID# 6672108854, 6<sup>th</sup> grade student, in the amount of \$2,200.00

**Kingsway Learning Center**

SID# 9353925643, 12<sup>th</sup> grade student, in the amount of \$68,245.80

**Berlin Community School**

SID# 3919245317, 8<sup>th</sup> grade student, in the amount of \$20,160.00

**Haddon Heights School District**

SID# 9977409506, ESY tuition in the amount of \$3,500.00

Motion carried, roll call vote, all present voting “yes”.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

L. Motion by Kimberly Reed, seconded by Lisa Hill-Muff

RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the following federal grant award amounts for FY 2022-2023:

IDEA Basic \$156,748

IDEA Preschool \$7,227

ESEA Title IA \$209,644

ESEA Title IIA \$30,404

ESEA Title IV \$13,727

Motion carried, roll call vote, all present voting “yes”.

M. Motion by Scott Golden, seconded by Kayla Hanna

RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the PreK Master Teacher Shared Services agreement with Clementon School district for the 2022-2023 school year. *This was placed in the shared folder for review.*

Motion carried, roll call vote, all present voting “yes”.

N. Motion by Kimberly Reed, seconded by Kayla Hanna

RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the 2022 -2023 Pre School Contract with Head Start, as per the review and revision of the NJ Dept of Education- Division of Early Childhood. *This was placed in the shared folder for review.*

Motion carried, roll call vote, all present voting “yes”.

O. Motion by Brian Davis, seconded by Kimberly Reed

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and the School Business Administrator, approve the shared services agreement with Berlin Township for the SRO’s for the 2022-2023 school year. *This was placed in the shared folder for review.*

Motion carried, roll call vote, all present voting “yes”.

**14. Old Business**

**15. New Business**

Committee Updates

Negotiations

BTEA

BTPSA

Finance

NJSBA

CCESC

Pine Hill Bd of Ed – contract settled for teachers; new visitors stands for football; partial roof replacement; Trunk or treat (10/20).

CCSBA

Scott Golden discussed some changes to the Code of Conduct and other items behind the scenes.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

**16. Public Comments – Open**

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed. Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
  - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
  - D. Call for a recess or an adjournment to another time when the lack of public decorum so interfere with the orderly conduct of the meeting as to warrant such action; and
  - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer, and will be concluded by 10:00 pm.

Motion by Scott Golden, seconded by Lisa Hill-Muff to open the meeting to the public for the discussion of subjects. Time in: 8:05pm.

**17. Public Comments – Closed**

Motion by Brian Davis, seconded by Scott Golden to close the meeting to the public. Time closed: 8:05pm.

**18. Executive Session – In**

Motion by Scott Golden, seconded by Brian Davis to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 8:05pm.

**BERLIN TOWNSHIP PUBLIC SCHOOLS**

*West Berlin, New Jersey 08091*

August 25, 2022

Action Meeting Minutes

*“Educating Today for Tomorrow’s Success”*

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
  - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
  - b. Matters dealing with Federal Funding.
  - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
  - d. Matters dealing with collective bargaining.
  - e. Matters dealing with the sale or purchase of public land.
  - f. Discussion of any pending or anticipated litigation or contract negotiation.

**19. Executive Session – Close**

Motion by Brian Davis, seconded by Scott Golden to come out of Executive Session. Time out: 8:28pm.

Motion carried, voice vote, all present voting “yes”.

**20. Adjournment**

Motion by Brian Davis, seconded by Scott Golden to adjourn the meeting. Meeting adjourned: 8:30pm.

Motion carried, voice vote, all present voting “yes”.

\_\_\_\_\_  
Megan Stoddart, Business Administrator

\_\_\_\_\_  
Date